

**The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**MINUTES**

**DATE: December 21, 2015**

**TIME: 6:00 p.m.**

Members Present: Suzanne de Leon (Mayor)  
Lamar Gillian  
Madeline Slay (departed 6:41 p.m.)

Charles White  
Linda Pohl

Members Absent: Jack Burton (Mayor Pro Tem)

Sign in Sheet: Dean Nelson

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Pohl gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

There were no citizens to be heard.

**1. PRESENTATIONS and REPORTS:**

- a. Update from Consultant Walter Serna. (Serna)

Item 1b – 1e were addressed before going into Executive Session to hear update from Mr. Serna.

- b. Community Initiatives Department Report – November 2015 (Nastasi)

Mr. Nastasi gave highlights of his report and gave update on Balcones Lofts.

- c. Presentation – City Website (Nastasi)

Mr. Nastasi presented a power point on the status of the city's new website.

- d. Police Department Report – November 2015 (Volz)

Chief Volz recognized Officer Chandler, Officer Merta, and Officer Conneely for an outstanding job on a burglary and theft case that they worked. He then gave the highlights of his report. Officer Crum came up and informed council of some initiatives that are being introduced in the Police Department

Councilmember Slay left the council meeting at 6:41 p.m.

- e. Fire Department Report – November 2015 (Ward)

Captain Schultz gave highlights of the Fire Department Report submitted by Chief Ward.

Mayor called to convene in Executive Session at 6:45 p.m.

Mayor reconvened in open session at 7:21 p.m.

- f. Community Development Report and Code Compliance Update – November 2015 (Hoyl)

Ms. Hoyl came up and gave highlights of the report. She gave an update on Santa Fe Apartments and the Hannasch Project.

- g. Finance Department Update (Messick)

Mr. Messick gave an update on the finances.

## **2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular Meeting of November 16, 2015
- b. Approval of Financial Report for month of November 2015

MOTION: I make a motion to approve in their entirety.

Motion by: Councilmember Gillian    Second: Councilmember Pohl    3/0/0    PASSED

## **BOARD AND COMMISSION APPOINTMENTS**

### **PUBLIC HEARINGS:**

### **BUSINESS ITEMS:**

- 3. Consideration and **ACTION** to adopt an ordinance establishing sections 154-70 to 154-102 titled: Right-of-Way Management to establish standards for contractors to repair city streets and sidewalks. (Hoyl)

Ms. Hoyl came up and gave update and recommended approval.

MOTION: I make a motion we approve.

Motion by: Councilmember Pohl    Second: Councilmember Gillian    3/0/0    PASSED

- 4. Consideration and **ACTION** to approve AACOG pledge form to improve air quality. (Mayor)

Mayor de Leon recommended approval for her to sign form.

MOTION: I make a motion to approve.

Motion by: Councilmember Pohl    Second: Councilmember White    3/0/0    PASSED

5. Presentation of proposed revised Animal Control Ordinance and consideration and **ACTION** to adopt. (Volz/Hoyl)

MOTION: I make a motion to approve as amended.

Motion by: Councilmember Pohl      Second: Councilmember Gillian      3/0/0      PASSED

6. Consideration and **ACTION** to approve an inter-local agreement between the City of Selma and the City of Balcones Heights regarding the Holding and Humane disposal of dogs and cats. (Volz/Hoyl/Harris)

MOTION: So moved. (to approve inter-local agreement)

Motion by: Councilmember Gillian      Second: Councilmember Pohl      3/0/0      PASSED

7. Consideration and **ACTION** to approve an inter-local agreement between SAWS and The City of Balcones Heights. (Harris)

Mr. Harris stated this was to update the inter-local agreement by changing terms to add storm water fees.

MOTION: So moved

Motion by: Councilmember Gillian      Second: Councilmember Pohl      3/0/0      PASSED

8. Consideration and **ACTION** to approve an inter-local agreement between Bexar County and the City of Balcones Heights to facilitate the procurement of goods and services needed by the City.

Mr. Harris stated that this agreement will allow the city to utilize Bexar County's purchasing office for procurement.

MOTION: I make a motion we approve.

Motion by: Councilmember Pohl      Second: Councilmember Gillian      3/0/0      PASSED

9. Discussion regarding the Strategic Plan Draft submitted by Dr. Lewis.

Mayor directed council to look at these goals throughout the year and the City Administrator stated staff will give input as to how to reach the five goals prioritized at the strategic planning session.

### **ANNOUNCEMENTS AND REQUESTS:**

#### 10. Announcements by City Administrator

- a. Citizen Kudos
  - b. Recognition of City employee actions
  - c. New Departmental Initiatives
- Restaurant closed – Simis and Babes
  - Citizen Kuddos – Police, Staff, and City Council's hard work through 2015
  - Recognition – Sally – Blue Santa

11. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

- Update on goals

12. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

- Thank you – Employee Luncheon – Councilmember Pohl
- Thank you for outpouring of sympathies – Councilmember Gillian

**EXECUTIVE SESSION:**

13. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding the proposed Transit Oriented Development (TOD) project.

14. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding Economic Development policy.

15. Discussion pursuant to §551.071 of the Texas Government Code (Consultation with Attorney) for an update on the sex offender residency law.

**RE-CONVENE IN OPEN SESSION:**

16. Council may take **ACTION** in open session on Items discussed in Executive Session.

No action was taken in open session.

**ADJOURNMENT:**

Meeting adjourned at 8:10 p.m.

**Submitted by:**

**DELIA FLORES, TRMC**  
**City Secretary**

*Approved by City Council at the regular meeting held on January 25, 2016.*